

Proof of Identity Requirements for WorkCover NSW Certificate Courses

The following information will assist companies to ensure applicants attending WorkCover NSW Accredited Training and Assessment Courses provide sufficient Identification prior to commencement.

WorkCover NSW Courses include Construction Induction (Green Card / White Card) and OHS Consultation (Safety Committee & Rep)

Note that the minimum age for OHS Training is 14 years

Proof of ID combinations accepted are: (1 from A + 1 from B) **or** (1 from A + 2 from C) **or** (1 from B + 2 from C)

e.g. A Common Example of POI would be: NSW Drivers Licence + Credit Card + Medicare Card

Proof of ID Documents must be shown to the trainer or assessor prior to commencing course

Type	Full Proof of ID Documents (one of these plus 1 from B or 2 from C)	Tick 1
A	RTA issued NSW driver licence (current or expired within 2 years)	
A	NSW Photo ID (eg RTA Photo Proof of ID/Age Card) (current or expired within 2 years)	

Type	Primary Proof of ID Documents (if none from A then one of these plus 2 from C)	Tick 1
B	Full Birth Certificate (must be original including parental details, BC extracts not acceptable)	
B	Photo Birth Card issued by NSW births, deaths & marriages (must be current)	
B	Overseas Passport (must be current)	
B	Australian Passport (current or expired within 2 years)	
B	Drivers Licence issued outside NSW (current or expired within 2 years)	
B	RTA issued NSW Firearms Licence (current or expired within 2 years)	
B	RTA issued NSW Security Licence (current or expired within 2 years)	
B	NSW Police or Australian Defense Force photo ID card	
B	Consular photo ID card (issued by Dept Foreign Affairs and must be current)	
B	Australian Citizenship document issued by DIMIA	
B	Australian Naturalization Citizenship document issued by DIMIA	
B	Australian Immigration Papers issued by Dept Immigration	
B	Document of Identity issued by Australian Passport Office	
B	Overseas Birth Certificate (must be original and also have a passport or Aust travel document)	
B	Certificate of Aboriginality	
	Note: Overseas Drivers Licence's not acceptable	

Type	Secondary Proof of ID Documents (select 2 from here)	Tick 2
C	Credit Card eg Visa, MC, Amex (must be current and from different banks if using 2 as ID)	
C	Bank Account Card eg Debit Card, Keycard, Eftpos Card, ATM Card	
Note	(if using credit & debit cards they must be current and from different banks)	
C	Centrelink Card or Health Care Concession Card (current entitlement Card)	
C	Medicare Card (current)	
C	Passbook Account Statement (up to a year old but not from same bank as Credit/Debit Card)	
C	Electoral Card or Evidence of Electoral enrollment within last 2 years	
C	Education Certificate of Enrollment within last 2 years	
C	Australian Defence Discharge Papers within last 2 years	

School Students who cannot provide the above can show an original Birth Certificate (with parent's names) with one other form of ID.

This can be one of the following: Student ID card, Student Library Card, Student Bus Pass, Credit or Account card or Mobile Phone Statement (in the student name but no more than one year old)