



# **FORK SKILLS**

operations pty ltd

## **Three Day Full Forklift License Course**

### ***Aim***

To develop a thorough understanding of the safety requirements, operating procedures and principles involved in Fork Lift Truck operations.

### **Designed For**

- ▶ People wanting to be trained to safely operate a fork lift and be tested for competency in accordance with the National Competency Standards.
  - ▶ People who have ***no experience*** driving a forklift
- Minimum age of 18 years to start course. Must have 100 Points of ID for WorkCover National Certificate of Competency (NCOC) application.

Three (3) days - 9 am to 3.00 pm.

Minimum four (4) participants, a maximum of eight (8) participants per course.

- ▶ Operating Procedures
- ▶ Safe Working Practices
- ▶ Fork Lift Truck Components
- ▶ Fork Lift Truck Dynamics
- ▶ Fork Lift Truck Characteristics
- ▶ Fork Lift Truck Regulations
- ▶ Routine Checks of Forklift
- ▶ Pre-Operational Checks
- ▶ Operators Duties and Responsibilities
- ▶ Identification & Avoidance of Hazards
- ▶ Site Inspection
- ▶ Fork Lift License Test

### **Costs - All Pricing Includes GST**

\$300.00pp Group discounts (greater than 8 participants) available, please contact Fork Skills for more information.

## **Work Cover Requirements**

Individuals issued a *Notice of Satisfactory Assessment* (NSA) from a WorkCover accredited assessor on or after 4 September 2006 must lodge their application at any Australia Post Bank@Post outlet in NSW or the ACT.

You must take to the Post Office (the following):

- ▶ National Certificate of Competency (license) – New application form (N1)
- ▶ NSA issued within the previous 60 days
- ▶ Evidence of identity documentation (originals only) that total at least 100 points, as specified on the application form
- ▶ Passport-size, quality, colour photograph with your name and date of birth printed on the back
- ▶ All NSW-issued NCOC cards held in your name or a letter of authority from WorkCover if your NCOC cards are lost, stolen, damaged or in a previous name.
- ▶ Application fee – \$65 per class of license

## **Contact Details**

### **Training Locations**

#### **Costs - All Pricing Includes GST**

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#### **Fork Skills Regents Park**

Unit 7, 364 Park Rd  
Regents Park 2143

#### **Fork Skills Penrith**

Unit 3, 5 Harford St  
Jamisontown NSW  
2750

#### **Fork Skills Tuggerah**

Unit 9, 1 Reliance Drv  
Tuggerah NSW 2259

#### **Fork Skills Minto**

Unit 6, 5-7 Wiltshire St  
Minto NSW 2566

General Number: 1300 720 904

